

FINAL COPY
Torrance County Board of Commissioners
Regular Commission Meeting
May 11, 2022
9:00 AM

Commissioners Present:

RYAN SCHWEBACH – CHAIR
KEVIN MCCALL – MEMBER
LEROY CANDELARIA – VICE CHAIR - Absent

Others Present:

JANICE BARELA – COUNTY MANAGER - Absent
JUAN TORREZ – DEPUTY COUNTY MANAGER
JOHN BUTRICK – COUNTY ATTORNEY
YVONNE OTERO – COUNTY CLERK
GENELL MORRIS – ADMINISTRATIVE ASSISTANT

1. Call Meeting to order

Chairman Schwebach: Calls the May 11, 2022, Regular Commission Meeting to order at 9:05 AM.

2. Pledge lead by: Chairman Schwebach

Invocation lead by: Commissioner McCall

3. Changes to the Agenda: Defer 12.E the deadline has been pushed back.

4. PROCLAMATIONS: None

5. CERTIFICATES AND AWARDS:

A. SHERIFF: Announcement of Employee Service Year Pin: Lucille Salas (5).

Sheriff Rivera: Congratulations to Lucille Salas for her service, we have enjoyed her in our department. She was unable to attend but is greatly appreciated.

B. FACILITIES: Announcement of Employee Service Year Pin: Marissa Ortiz (2).

Juan Torres – Deputy County Manager: Thank you Marissa for all she does, she was unable to attend please thank her when you see her.

6. **BOARD AND COMMITTEE APPOINTMENTS:** None

7. **PUBLIC COMMENT and COMMUNICATIONS**

Yvonne Otero – County Clerk: Early and absentee voting have begun. Early voting is open in The Torrance County Administrative Building Monday – Saturday. Hours are Monday – Thursday 7:30 to 5:30 and Friday, Saturday 9:30 to 5:30. I have opened Fridays and Saturday for community members that may work Monday through Thursdays. We are now using the West side outside door to access early voting. We have also closed the door in the building and limited it to authorized personal only. This will help voters to not be distracted with unnecessary noise. We have had 30 people early vote May 10th the 1st day of voting and we have received 35 absentee applications.

Many Community members have concerns about the closing of the Manzano and Tajique precincts. This has been a long time coming as explained at the time the Resolution was passed in 2021. I used the numbers for the 2020 elections because it was the highest voter turnout we have had in an extremely long time. Out of 10,000 voters we had approximately 8,000 voters come to the polls, and 3,000 of those voters were processed as early or absentee. After a meeting with the Chair of the Republican party we have come up with a solution to the community's concerns. This can not be done for the primary election due to cost and voter suppression because everything has to be rewritten, new ballots, reprogram all the machines and recertify them, we will have to amend the Resolution. I will bring this to the Commission after the primary election reopening the 2 sites for the General Election in November. The reasoning behind the sites closing was due to low voter turnout and inability to find a presiding judge. For at least 6 years on each election cycle, we have had issues finding a presiding judge, this is a big responsibility and they do not want to learn the computer system. I understand they are older folks and do not feel they are able to or want to learn the system and I will not force them to. If I can get help from the party chairs to find a presiding judge, it will be greatly appreciated. For elections involving a Governor or President I have to have an even number of workers per party. We have found many people changing their parties and makes it tough to keep that balance. This was not an easy decision. I looked at the expense to the county. Each worker gets \$200.00 for the day, 4 workers at each locations this is \$1,600.00, cost for techs, its estimated \$5000.00 to run the two sites alone.

We came up with a solution, I will open those sites and count the numbers and if they stay at a steady pace then we don't have to worry about closing them. If the numbers fall, we will have to readdress this issue.

Rick Lopez – Republican Party Chair: I reside in Tajique and was approached by our constituents in my area concerning this issue. This was a nonpartisan issue. I want you to be assured that once this issue was brought up the County Clerk's office and members of the community, we were able to come up with a solid solution to this problem. Because of the timeline, we understand that for the primary election we cannot open, but we have the assurances that for the general election those 2 precincts will open as usual. I will shoulder some of that blame, I should have been more proactive as the Republican Chairman of Torrance County and address the issue. It was extremely difficult to get volunteers during COVID, understandably so, we were dealing with an unknown. I made a personal pledge to get with Yvonne and get community members to come back and work the polls. We will have more discussions on what type of people are needed in key positions, we will address those concerns. I have a good working relationship with the Chairman of the Democratic Party Dennis Wallin, we know working together we can continue to move forward. I appreciate Yvonne making this change for the betterment to the community.

Scott Corwin – Representing Democratic Party Chair: Dennis Wallin Democratic Party chair was unable to attend due to a family emergency. On his behalf I presented a handout. Here to attached.

We were concerned about the closing of the polling sites in Manzano and Tajique, but in light of the newly presented information we want to thank the County Clerk for making a decision to work with us and the Republican party to keep these locations open. Thank you, County Clerk and Commissioners, for the hard work and addressing this issue.

We do understand that the pandemic has affected voting and will take some time to get back to a steady routine. We are not out of the woods as cases are expected to go up in fall & winter. There is vulnerability in these communities. The Democratic and Republican parties are dedicated resources to make sure this goes as smoothly as possible. I have been told we have identified some people that want to volunteer.

The voters need to be notified that there is an alternative.

Yvonne Otero – County Clerk: Letters were sent out to the voters in that community

Chairman Schwebach: we are in the process of resolving an issue and this Commission should expect a Resolution in the near future.

Yvonne Otero – County Clerk: Yes.

Hanna Sanchez – Deputy Fire Chief: We are able to start billing from March 1st to current. 88 patient care reports have been completed from March 1st to April 30th, 2022. We have responded to 178 calls; we have Superior in the County, and they are taking some calls. The projected billable amount for insurance, including Medicare/Medicaid is \$ 24,812, Milage was billable in the amount of \$14, 274.90 making a total of \$39,086.90. The new ambulance should be delivered in 2 weeks. We deployed a crew of 3 volunteer fire fighters with engine 33: Robert Regen, Battalion Chief Christina Mendez, and Kendra Warrior. They left March 1st to the Calf Canyon Hermits Peak fire, they returned safely May 6th. On May 8th we responded to a fire along with Moriarty fire, Bureau of Land Management, State forestry and multiple agencies from California, Idaho, and Oregon at the mile marker 216 on I-40 west bound. It traveled behind the Clines Corners Travel center. No structures were harmed, burning approximately 14,000 acres.

Augustine Montoya – Torrance County Resident: I like to thank the County Clerk for reopening the 2 polling locations in Manzano and Tajique, also the Democratic and Republican Parties for working together to find resources for our County Clerk. I have worked elections in the past and seen all the hard work that goes into having a secure and efficient election. When the amended Resolution comes to the Commission, I hope you find it favorable and maybe bring the public in to discuss and also bring the Secretary of State's office in. Thank you!

Sheriff Rivera: For the Month of April there was a total of 1,411 calls for service county wide. The Sherriff's office answered 611 calls resulting in the following: 3 battery on a household member, 3 breaking an entering, 5 burglary cases, from the 5 burglary cases this led to several suspects the were summoned into court retrieving a large amount of stolen property including: greenhouse, f350, 2 1969 firebirds, potable weigh scale, search warrant in the recovery of 3 stolen vehicles. 3 criminal damage to property cases, 8 informational cases, 4 larceny cases, 3 stolen vehicles, 17 traffic accidents and 8 warrant services. There was a total of 108 calls in Estancia, 47 of the calls Torrance County handled. There was a total of 105 calls in Mountainair, 37 of the calls Torrance County handled. There was a total of 447 calls in Moriarty, 49 of the calls Torrance County handled, we also handled 7 calls for the Village of Willard. The Sheriff's office conduced several traffic specials focusing on DWI, seatbelt violation and speeding, through our NMDOT traffic safety grant and funding for Tracey Master's LDWI program. Several directed patrols are in areas of high property crime through our JAG grant. We have

received our fully executed fire patrol grant, we will be in the forest looking for illegal wood cutting, fire prevention and other illegal activities. Deputies will be starting patrols this weekend will be heavily monitoring the fires. Our grant is \$5000.00, we will be using this for over time.

Commissioner McCall: I'd like to ask, County Clerk Yvonne Otero a question. My understanding was when the van was purchased it would be able to be used for mobile voting.

Yvonne Otero – County Clerk: The van is used to transport equipment only. There are no hookups for machines, and we would need a generator. There is no way for voters to get into the van.

Commissioner McCall: We should consider having a mobile voting center in the future.

Yvonne Otero – County Clerk: Agree, I can look into it.

8. APPROVAL OF MINUTES

- A. COMMISSION:** Motion to approve the April 27,2022 Torrance County Board of County Commission Minutes

Chairman Schwebach: We had insufficient time to review the minutes, I suggest we defer this item.

9. APPROVAL OF CONSENT AGENDA

- A. FINANCE:** Approval of Payables

Action Taken:

Chairman Schwebach: Makes a motion to approve payables.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE:

None

11. ADOPTION OF RESOLUTION:

- A. FINANCE:** Motion to approve Resolution No. 2022-26 Torrance County Finance and Purchasing Policy

Jeremy Oliver – Finance Director: This is almost the exact same document seen before the Commission weeks ago, it has been reviewed by legal, County Attorney Mr. Butrick. The major changes were with the milage and per diem and the short-term building lease sections. The majority of the document were parts of policies within the county.

John Butrick – County Attorney: I did have the opportunity to work with the Finance Director and Deputy County Manager. The primary changes were to Sections 8,9 and 11. We defined County Facility in section 2, any building or land owned or leased by Torrance County. This was to make it easier to understand section 11. There was an effort to make sure the County manager would have authority to appoint a designee if she chose to. Most everything else was clarification.

Commissioner McCall: Is this the Resolution where Manager Barela talked about Elected Officials needing to take the defensive driving for official business?

Jeremy Oliver – Finance Director: Yes, that is in the current safety policy, it was asked that the language also be included in this since it deals with the mileage and per diem rates.

Commissioner McCall: Just by coming to these meeting in our personal vehicles, there was a concern with the Association of Counties and their insurance. Did we get an answer if you are not claiming milage and per diem?

Jeremy Oliver – Finance Director: Yes, if you are not claiming milage and per diem. We also stipulated use of a county vehicle if its available. If County vehicles are available and you choose to use your personal vehicle you are not eligible for mileage.

John Butrick – County Attorney: 3 things; The defensive driving road ready course shall be completed by Torrance County employees, elected officials, and volunteers in accordance with the Torrance County Safety Policy to be eligible to receive millage or Per Diem for the County. Section 9.2.3 County Fleet Availability – A county vehicle shall be used when available for all work-related purposes or travel, or a milage reimbursement shall not be granted. If you were to use your personal vehicle the insurance on your personal vehicle is primary.

Action Taken:

Chairman Schwebach: Motion to approve the Torrance County Finance and Purchasing Policy, Resolution No. 2022-26

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

- B. FIRE:** Motion to approve Resolution No. 2022-27 Proclamation extreme or severe drought conditions and to ban the use of certain fireworks.

Don Dirks – Fire Chief: This comes from an executive order issued by Governor Lujan-Grisham. In severe drought and fire conditions it enables us to have a fireworks ban for certain types of fireworks. We want to ban anything that fly's.

Chairman Schwebach: What does it take to remove this ban?

Don Dirks – Fire Chief: We can come back to the Commission within 30 days if we get significant rain and dis ban it.

John Butrick – County Attorney: Page 2 number 7, per state statue; This Resolution shall be effective for 30 days from the date below but may be reissued by the Board of County Commission if severe or extreme drought conditions warrant.

The Commission would have to reissue this after 30 days. It would not stay in place.

Don Dirks – Fire Chief: This Resolution may be modified or rescinded within 30 days.

Chairman Schwebach: If we start getting rain before 4th of July, I would like for everyone to be able to enjoy them.

Action Taken:

Chairman Schwebach: Motion to approve the Proclamation extreme or severe drought conditions and to ban the use of certain fireworks, Resolution No. 2022-27

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

- C. MANAGER:** Motion to approve Resolution No. 2022-28 Authorization and approving submission of a funding request from New Mexico Finance Authority for the Torrance County comprehensive plan.

Chairman Schwebach: Motion to approve the Authorization and approving submission of a funding request from New Mexico Finance Authority for the Torrance County comprehensive plan, Resolution No. 2022-28

Commissioner McCall: Seconds the motion

Juan Torrez – Deputy County Manager: This Resolution is a requirement for an application with New Mexico Finance Authority. They offer planning grants for up to \$50,000 with a 90 % match. When you apply, they will look at the demographics and requirements then let us know upon award what percentage of the grant and match we will have. In discussion with the Grants Manager, our comprehensive plan is 19 years old. We need to update this if we are applying for additional grants. Having an updated comprehensive plan will give you additional points on grants moving forward and help the county and all the departments.

Action Taken:

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

D. MANAGER: Motion to approve Resolution No. 2022-29 Authorization and approving submission of a funding request from New Mexico finance Authority for a Torrance County Fairground Master Plan.

Chairman Schwebach: Motion to approve the Authorization and approving submission of a funding request from New Mexico finance Authority for a Torrance County Fairground Master Plan., Resolution No. 2022-29

Commissioner McCall: Seconds the motion.

Juan Torrez – Deputy County Manager: New Mexico Finance Authority will allow us to have 2 open grants. This would be the 2nd grant; it is for a fairground master plan. We can move forward on the building already planned; this would be to plan out the rest of the grounds now that we own them.

Commissioner McCall: Thank you Juan and Cheryl for bringing this to our attention and the fact that we can apply for these grants.

Action Taken:

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

12. APPROVALS

- A. PURCHASING:** Motion to approve Boys Council Facilitator professional services contract # RFP TC-FY22-02 with Albert Lovato for providing Boys Council services within the Estancia Valley.

Noah Sedillo – Chief Procurement Officer: This is the 3rd attempt to hire a boys council facilitator. 1st RFP we didn't have a response and the 2nd time we received 1 offer but was rescinded because they found other employment. We treated this one like an application process for employment, however it's not, it's a contract paid for by a CYFD Grant. Since then, we have received one application, a Mr. Albert Lovato. Mr. Lovato has extensive background that is similar to the scope of work for this position. We are currently waiting on a CYFD background check.

Chairman Schwebach: This is specifically targeting at risk males between what age?

Cheryl Allen – Grant Manager: Funding for this is through the Juvenile Justice Grant and the age group is 5th grade to age 19. We currently have one boys council facilitator and have expanded the program into the Estancia Valley Classical Academy. We are also looking to expand into Mountainair and Moriarty/Edgewood school district.

Action Taken:

Chairman Schwebach: Makes a Motion to approve Boys Council Facilitator professional services contract # RFP TC-FY22-02 with Albert Lovato for providing Boys Council services within the Estancia Valley.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

- B. PURCHASING:** Motion to approve IFB 2022-04 Chain Link Fence to TriWest Fence, LLC for \$44,000 plus applicable tax.

Noah Sedillo – Chief Procurement Officer: We published an invitation for bid for a fencing project of 903A Hwy 41 which is evidence and investigations building which also houses the emergency manager, by default that's a function of

the EOC. We have a junior appropriation for the junior EOC. This is an attempt to spend that funding down before the end of the fiscal year. We received 6 responsive bids. In the packet is a bid tabulation ranging from \$44,000 to \$71,606. County Attorney John Butrick has some reservations with this.

John Butrick – County Attorney: I have spoken to the County Manager and the Finance director. My concerns are on page 2 you will find fine print, item 1 last sentence “buyer agrees to pay the amount shown in current US funds upon substantial completion of the work.” Also, paragraph 2 last sentence, “buyer shall be deemed to accepted the goods and work performed upon payment in full.” Putting those 2 together, my concern is we would not have been able to inspect the project and make sure it is acceptable to the counties specifications and decide. My suggestion is to remove the word substantial, stating the “ buyer agrees to pay the amount shown in current US funds upon completion of the work.” The 2nd paragraph “buyer shall be deemed to accept the goods and work performed upon payment in full, upon inspection.” In regard to paragraph 4, when we become obligated to this contract there is a 25% cancellation fee. Once the delivery has occurred and installation has occurred, we are 50% in. My understanding is we need to be completed with the project and payment has to be issued before the end of the fiscal year.

Noah Sedillo – Chief Procurement Officer: This is correct, June 15th for this funding we currently have available. The contractor did state they will get this contract done by said date.

John Butrick – County Attorney: My 2nd suggested amendment, paragraph 7, this agreement contains the parties entire understanding and supersedes and replaces prior and contemporaneous agreements and understanding oral written or implied. As a functions of replying to an invitation to bid, my understanding is they are complying with all the different terms and conditions of the invitation to bid as suggested by the county. This line would suggest otherwise. My suggestion is to say, put this as an addendum to this sentence. Accept as otherwise provided in the invitation to bid this agreement contains the parties entire understanding and supersedes and replaces prior and contemporaneous agreements and understanding oral, written, or implied. The terms and conditions of the invention to bid are specifically and expressly included within this agreement.

Noah Sedillo – Chief Procurement Officer: As far as state statue goes, they are to be incorporated in that portion of it. Also, any correspondence with venders that has happened, including this addendum, has happened in written language. There has been no oral correspondence.

John Butrick – County Attorney: The 3rd suggestion is in paragraph 9, stating buyer shall indemnify, defend, hold, and save contractor harmless from all claims and expenses, including court costs and attorney’s’ fees, for damages or injuries to

persons or property which are related in any manner, directly or indirectly to this agreement or to the fence regardless of whether the injury or damage is caused in part by contractor's negligence or any other act or omission of contractor. New Mexico is a comparative negligent state, meaning the county is responsible for its negligence and the contractor is responsible for its negligence. This says if the county is .000001% negligent, we are 100% negligent. That is called contributory negligence. This is in the minority of states and not in New Mexico. I would suggest the following language: Take that language out and replace it with the following: Each party buyer and contractor in the pursuance of the services provided for herein shall use reasonable care to avoid damage or injury to persons or property and shall save and hold harmless the other party of any and all damages injuries and expensive of any kind from any source including court cost attorney's fees which may arise out of the performance of this agreement caused by their own respective negligence or that of their own officers employees servants contractor subcontractors or agents or by reason of the failure of either party to comply with the previsions of this agreement, in no way shall this provision be construed as a waiver of any immunity available to the county under the New Mexico law. Each party shall be liable for its own willful misconduct. In the event that any action suit or proceeding related to the services preformed in this agreement is brought against either party, that party shall as soon as practicable but no later than 2 days after it receives notice thereof notify the other party of that action suit or proceeding by certified mail. This is the most substantial change that I would make to this agreement. I would also suggest wherever it says "buyer" include "contractor" and wherever it says "contractor" include "buyer". So, we go down the same street together. Those are my changes and with those changes this language is acceptable to me.

Chairman Schwebach: Assuming they accept that language. Do we have more than one bid on this?

Noah Sedillo – Chief Procurement Officer: Yes, this company was the lowest and most responsive bid.

Chairman Schwebach: Makes a Motion to approve IFB 2022-04 Chain Link Fence to TriWest Fence, LLC for \$44,000 plus applicable tax. On the condition the suggestion from our County Attorney are agreed upon by the contractor.

Commissioner McCall: Seconds the motion.

Commissioner McCall: These are junior appropriations monies from Senator Schmedes, from the emergency management building.

Chairman Schwebach: What is the time frame on this money?

Jeremy Oliver – Finance Director: We have to have everything expensed by 6/30 and have our reimbursement request by 7/14. In the bid process the requirement was for the job to be done by 6/15. I contacted 4 different state vendors and could not get quotes from them. The bid that came in was approximately \$30,000 cheaper than the state contracts would allow.

Commissioner McCall: Will you get with them today and see if they will accept these changes?

Noah Sedillo – Chief Procurement Officer: Yes, sir. If we don't have this money expended to the vendor by those dates, we will lose the money and it goes back to the state. My concern is if the contractor is not open to the changes and if they have to check with their legal department, what the time frame will be. There is the potential that award would have to come back to the Commission 2 weeks from today. My proposition is: accept the bid without the terms and conditions and the bid would go to the next person if they do not accept.

Jeremy Oliver – Finance Director: They would be agreeing to the purchase Order which follows state statute.

Noah Sedillo – Chief Procurement Officer: A purchase order is contractually binding.

Roll Call Vote: Candelaria - Absent; Schwebach – No; McCall -No:
MOTION FAILED

Chairman Schwebach: Makes a Motion to approve IFB 2022-04 Chain Link Fence to TriWest Fence, LLC for \$44,000 plus applicable tax. Providing they remove the terms and conditions within the presented contract. If they refuse to do so within the next 5 days, the contract will be awarded to the next lowest bidder in the amount of \$49,671.78. On approval of the attorney reviewing terms and conditions.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:
MOTION CARRIED

C. PURCHASING: Motion to approve awarding IFB 2020-05 Barn Doors: two (2) barn doors on steer bar per allotted NM Legislative Funding (agreement E2775) TC Fair Grounds

Jeremy Oliver – Finance Director: We could not get enough responsive quotes to move forward with the rules and regulation we have, even within state standards. We put it out for bid, we had one bid for a total of \$7,897.69 to Casa

Blanca Builders to install 2 barn doors on the steer barn at the Fairgrounds. This will protect the insulation the county put in last year and we can install the fans we have purchased; this will secure the building. There was no contract, we would follow state statute, with the issuance of a Purchase Order.

John Butrick – County Attorney: I have no issues with this one.

Action Taken:

Chairman Schwebach: Makes a Motion to approve awarding IFB 2020-05 Barn Doors: two (2) barn doors on steer bar per allotted NM Legislative Funding (agreement E2775) TC Fair Grounds

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

D FINANCE: Motion to re-approve past due Wal-Mart Card (\$813.28) – Previously appointed by prior Commission in May 2018.

Jeremy Oliver – Finance Director: This was a p-card the Commission had prior to the current Commission, employees in finance or Managers office. This was from 2017, there was an unpaid balance that went into collections. The collections company would not get us a W9 form needed to make them a vendor. It has since been bought by another collection company and they have provided us with a W9 form.

Chairman Schwebach: We have a debt of some stuff that was bought in 2017; do we know what was purchased?

Noah Sedillo – Chief Procurement Officer: Items form Wal-Mart, it was a Wal-Mart card.

Chairman Schwebach: Motion deferred, Due to lack of a second in not approving.

E EMERGENCY MANAGEMENT: Motion to approve the submittal of the Emergency Management Performance Grant (EMPG) – A grant funding half of the salary and benefits of Emergency Management personnel.

Chairman Schwebach: Deferred

F GRANTS: Motion to approve the submittal of an application for the New Mexico Food Security Grant – Requesting funding for Torrance County Senior Centers and Fair Ground food perpetration and storage improvements.

Cheryl Allen – Grant Manager: This application is a work in progress issued by the state announced in early May. I have taken the training and proceeding to prepare the application. We have decided to submit an application to upgrade the kitchen facilities at the fairgrounds to be at the level of a commercial kitchen. Since we already use the fairground as an emergency shelter for animals, if we have the kitchen upgrade, we can shelter people. We do not have an exact amount we are applying for. We did have a contractor come out yesterday, they will get us an estimate and time for us to submit an application, a rough estimate of \$500,000.00. There is 10 million dollars available through this grant to other state agencies. They do not require a match but do ask if we have any matching funds available. That is part if the budget portion of the application. Once we get the quote and are able to prepare this application, we do have your permission to submit. It will not obligate you to any agreements, you will still have the opportunity to know the exact amount. It would have to be the existing building because the grant funds are projected to be available July 1st, 2022 and needs to be completed by June 30, 2023. This would bring it up to specs and expand the kitchen, installing a counter and steam table and install plexiglass between the kitchen and the eating area and also a steel roll door to the outside and another one from the eating area to the outside covered area. They are anticipating awards in June.

Action Taken:

Chairman Schwebach: Makes a Motion to approve the submittal of an application for the New Mexico Food Security Grant – Requesting funding for Torrance County Senior Centers and Fair Ground food perpetration and storage improvements.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

G GRANTS: Motion to approve the submittal of an application to Aging and Long-Term Services (ALTSD) – Requesting funding for Estancia, Moriarty, Mountainair Senior Centers.

Chairman Schwebach: Makes a Motion to approve the submittal of an application to Aging and Long-Term Services (ALTSD) – Requesting funding for Estancia, Moriarty, Mountainair Senior Centers.

Commissioner McCall: Seconds the motion.

Cheryl Allen – Grant Manager: Once a year we need to submit applications for the Aging and Long-term Services Department. They take the applications and determine which of those they want to submit to the Legislature during the next cycle to request funding. The first step is to submit the 4 applications, 1 for each senior center for purchasing transportation vehicles. Presbyterian is recommending getting small all-wheel or 4-wheel drive vehicles and 1 large handicap accessible van. In the past Aging and Long-term Services would only fund handicap accessible vehicles for transportation and have discovered the need for the smaller vehicles. They are allowing these requests this year. We have a quote in at \$27,982, per Aging and Long-term Services directions we are to allow 10% for any price increases, because this funding will not be available for 2 years. We are requesting a vehicle for each senior center so the application will be \$92,340. We will be submitting an application for the Mountainair Senior center renovations, we have received an agreement for the 2020 Legislative appropriation of \$174,240, this application was submitted pre COVID. The Quote of the Mountainair Senior Center is \$218,806. We are to complete the tasks in order listed in the statement of work in the application agreement. The HVAC improvement estimated at \$69,106 with the 10% increase we request \$76,017. The applications are completed online. In your packet you will need to sign certifications that you are agreeing to these funding amount levels and giving me authorization to submit these applications.

Chairman Schwebach: I will amend my motion to changes as presented and authorizing Cheryl Allen Grant Manager to sign on behalf.

Commissioner McCall: Seconds the motion.

Commissioner McCall: I appreciate this. At what point do we get to start talking about the bigger picture, new buildings/facilities for aging and long-term?

Cheryl Allen – Grant Manager: With the 2022 appropriations we have planning money that has been awarded to us for Moriarty to address getting a new Moriarty Senior Center. The planning funding is not available every year, this year the

planning is not available. If we want to start looking at Mountainair, there are some issues we have discovered while we were preparing this estimate, we can apply for next year.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:
MOTION CARRIED

H MANAGER: Motion to approve increase in pay to \$18.00 per hour for the two (2) part-time Victim’s Support Specialist positions (Domestic Violence Program), to take effect immediately instead of waiting until July 1st, 2022 (FY23 Budget).

Juan Torrez – Deputy County Manager: This is in reference to what was passed at the budget hearing for the domestic violence part time employees. This would make this effective now so we can start the search for employees and potentially get them working before the new fiscal year.

Action Taken:

Chairman Schwebach: Makes a motion to enter into a Public Hearing

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:
MOTION CARRIED

13. DISCUSSION

A. MANAGER REPORT

Juan Torrez – Deputy County Manager: We have hired an Executive Administrative Assistant in the Managers office: Rochelle Wallace (Shelly) We hope she will be a valuable addition to our management team. We look forward to getting her up to speed.

A. COMMISSIONER’S REPORT:

1) Commissioner McCall, District 1:

Be careful with the fire danger. Be responsible.

2) Commissioner Schwebach, District 2

We are working to get the Solid Waste contract worked out. As a board and budget committee we met and are working on the finances. It looks positive. There will be some decisions the board will have to make because there is a lot of chaos but that is coming to an end.

Please be careful with anything that could potentially cause a fire.

3) Commissioner Candelaria, District 3 - Absent

14. EXECUTIVE SESSION:

- A. COMMISSION:** Discuss limited personnel matters (County Attorney's Annual Performance Evaluation), closed pursuant to NMSA 1978, Section 10-15-1(H)(2).

Action Taken:

Chairman Schwebach: Makes a motion to enter into executive session.

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

Enter into Executive Session: 10:43 AM

Action Taken:

Chairman Schwebach: Makes a motion to enter into regular session

Commissioner McCall: Seconds the motion.

Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

Enter into Regular session 11:20AM

Chairman Schwebach: During the Executive Session we discussed limited personnel matters (County Attorney's Annual Performance Evaluation), closed pursuant to NMSA 1978, Section 10-15-1(H)(2)

No other discussions were had. No action taken.

15. Announcement of the next Board of County Commissioners Meeting:

May 25, 2022, 9:00 AM @ the Torrance County Admin Building.

16. Signing of Official Documents

17. Adjourn.

Action Taken:


Chairman Schwebach: Makes a motion to adjourn Commission Meeting

Commissioner McCall: Seconds the motion.


Roll Call Vote: Candelaria - Absent; Schwebach – Yes; McCall -Yes:

MOTION CARRIED

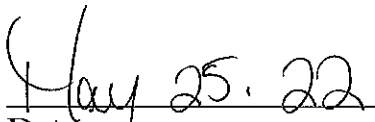
Meeting adjourned at 11:21 PM



Ryan Schwebach –Chairman



Genell Morris – Admin Assistant



Date

The Video of this meeting can be viewed in its entirety on the Torrance County NM website. Audio discs of this meeting can be purchased in the Torrance County Clerk’s Office and the audio of this meeting will be aired on out local radio station KXNM.